

Registration instructions: Post-acute Organisational Audit 2021

SSNAP Post-acute Organisational Audit

The Sentinel Stroke National Audit Programme (SSNAP) has been commissioned by the Healthcare Quality Improvement Partnership (HQIP) to deliver an organisational audit of post-acute services. This will involve auditing post-acute services directly about the care they provide for stroke patients. Post-acute providers who offer some form of stroke service outside of the acute setting are being approached for information on the structure and organisation of that service. This will allow us to obtain information about and insight into the structure and provision of care available for stroke patients once they leave their acute care setting.

In order to do this post-acute stroke services are being asked to register and identify audit leads who will be responsible for collecting and submitting the data required.

Registration Process

To access the Post-acute Organisational Audit registration form, please **ensure you are not already logged in** > Go to <https://www.strokeaudit.org/Registration/PostAcuteV2.aspx>

1. Enter your email address, select your team from the drop down list and enter the unique registration code for that team.

Home About SSNAP Guideline Registration Results Support

Registration > Post Acute

Post acute organisational registration

Email address:
Please enter the email address that you would like to use to register for the Post-Acute Provider organisational audit. If you are already registered on SSNAP please use the same email address.

Registration code:

Post-acute provider (team name):

2. If the email address is of a user already existing on SSNAP you will be required to enter your SSNAP password. New users will need to confirm their email address, enter a password and then confirm the password.

Confirm email:

Password:
Must include upper and lower case characters, a digit and be at least 8 characters

Confirm password:

Please note: once you have finalised your registration you **will not** be able to access the Post-acute Organisational Audit 2021 tab until the Post-acute Organisational Audit 2021 proforma goes live the **1st of April 2021**.

For further information contact the SSNAP Helpdesk on ssnap@kcl.ac.uk or 0116 464 9901.

3. Once you have done this, the form will expand and you will need to ensure that your team information is correct. If the service function of this team is incorrect, contact the SSNAP team helpdesk to amended.

Region (SCN)/ Country 1:

Region (SCN)/ Country 2: (if necessary)

Trust:

Commissioner(s):

Integrated Stroke Delivery Network:

Functions of this team

The team function will be used to link with which sections of the post-acute provider audit tool you will have access to. Please ensure the functions selected below are correct and inform the SSNAP team (ssnap@kcl.ac.uk) as soon as possible if they are not

- Inpatient
- Six month assessment
- Early Supported Discharge
- Standalone/ single discipline service
- Community Rehabilitation Team
- Other
- ESD AND CRT

4. Finally, please ensure your contact details are correct. The contact details from your paper registration form will be used to prepopulate the below information. Only 2 people may register against one team.

Primary contact details

Title:

First name:

Last name:

Job title:

Address:

Postcode:

Phone:

Email:

Secondary contact details

Title:

First name:

Last name:

Job title:

Address:

Postcode:

Phone:

Email:

5. All information must be complete before you can register. New users will receive the generic SSNAP Terms and Conditions email upon registration. This email must be accepted and a SSNAP team member will then approve you. If you will be a audit lead for more than one team you must register against each team separately. Registering for this Audit will not give you access to the SSNAP Clinical areas or results.

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